

## **GUIDELINES FOR REGISTRATION OF ANIMAL FEED -IMPORT**

*This document aims at facilitating the importers of Animal feed to guide preparation of dossiers to be submitted to the Registrar of Animal feed to consider registration/licensing of Animal feeds, regulatory provisions sand subsequent factors involved in importation.*

### **Introduction to the Animal Feed Act No 15 of 1986**

**Animal Feed Act No. 15 of 1986** was enacted by the Government of Sri Lanka on 20<sup>th</sup> June 1986, and is an *Act to regulate, supervise, control the manufacture sale and distribution of animal feed and to provide for matters connected there with or incidental thereto.*

Primary objective of this Act is to assure the quality of Animal feeds available in the local market and thereby to protect Livestock and poultry farmers and the genuine Animal feed manufactures.

Under the provisions of the Act (Sec.8) Animal Feed Advisory Committee was promulgated by the Minister in charge and was entrusted the job of framing regulations pertaining to the Act. Due to the complexity and technical nature of the segment it took over 10 years to gazette the regulations. Extra ordinary gazette no 920/11 dated 1996.04.25

Consists of 3 schedules, the general requirements and the lists of permitted additives together with their maximum/minimum levels of inclusions, necessary formats and methods of analysis of various nutrients.

Responsible authority for implementation of the Act lies with the Ministry of Livestock Development and the Dept. of Animal Production & Health bear the implementing authority of the Act. Under section 2 of the Act Registrar Animal Feed was appointed and is the Licensing Authority for Animal feed under the meaning of the Act.

According to the provisions no person shall manufacture or import any animal feed or animal feed ingredient without a valid license issued by the Registrar/Animal Feed. Every person desirous of obtaining license to manufacture any animal feed for sale shall make an application to the Registrar on that behalf.

According to the interpretation of the Act sec 32 *Animal feed means any simple or compound product intended to supply wholly or partly the nutritional requirements f animal or poultry and which on being fed to them contribute to their maintenance, growth and productive capacity and includes feed additives.*

## **Registration Procedure:**

**As a pre requisite importers desirous of registering any imported animal feed under the meaning of the Act, should register their company/business in the respective local authority to get the entitlement for registration of their feeds. Even the applicants from foreign countries need to comply with this requirement. Applicant who submits an application should either be in a senior executive level or should have written authority from the Chief Executive officer.**

**Once the pre requisites are completed application forms for registration of animal Feed could be obtained from Registrar of Animal feeds (refer regulations 7 form A- Page 9). Duly completed application form supported by a copy of the business registration with following particulars should be sent to the Registrar / Animal Feeds**

**(1) General information**

- a. The name and address of the applicant;**
- b. The proposed trade name under which the animal feed shall be marketed or sold;**
- c. A copy of the draft print or the label which shall be affixed on any container in which such animal feed shall be sold;**
- d. A statement of the composition of such animal feed, its net weight, stability in storage and date of expiry of the animal feed; and**
- e. Such other information as may be required by the Registrar/Animal feed**

**(2) Application form should be accompanied by the registration fees. RS.1000/per feed drawn in favor of the Director General , Dept. of Animal Production &Health**

**(3) Applicant has to properly authenticate the application and designation of the Signatory should appear below the signature.**

**Separate applications should be made for different feeds. When the nutrient composition of one feed differs from one to another, those are considered as different feeds**

**Upon receiving an application if the regulatory requirements are fulfilled and products coming within the purview of Registrar/Animal feed he/she could decide on the registration or may be rejected.**

**Other products are referred to the Animal Feed Advisory Committee (AFAC) members, the Animal Nutritionists or to other experts in respective fields for evaluation and for expertise comments. Comments and the respective applications are tabled at the AFAC meetings for ratification.**

**In order to easy evaluation of new generation products importers need to submit Following additional Information to be submitted for new products.**

- 1 Name of the product and nutrient composition – Proprietary name and Generic Name**
- 2 Species/Classes of Animals for which the products are intended to be fed**
- 3 Category of product – eg:- Growth promoter, antioxidant etc**
- 4 Instructions for use- together with withdrawal periods if any**
- 5 Name, address and details of the manufacturer including the profile of the company, the manufacturing process and the registration number of the establishment assign by the state Authority**
- 6 Quality assurance certification obtain by accredited agencies**
- 7 Details of product registration by the state authorities concerned in the country of origin (Annex the certified copies of free sales and the manufacturing licenses attested by the relevant authority)**
- 8 Details of product registration in other countries for free sales (annex the certified copies of free sales attested by the relevant authorities in relevant countries)**
- 9 Records of evaluation-Published articles in international journals or presented in International forums**
- 10 Certificates of analysis is for composition and stability obtained from an accredited /state recognized laboratory**
- 11 product literature including properties, adverse effects , toxicity trials and safety data for animals and to the environment**
- 12 Storage conditions**
- 13 Packaging details (for re packing importers should obtain prior approval)**
- 14 Any other relevant information.**

Once the Registrar Animal Feed is satisfied the importers are registered and the feeds thus imported are declared as Approved Animal feeds (AAF) under the meaning of the Act and are assigned a AAF numbers . AAF can be offered for sale with the approved Animal Feed no. and the logo and label details in Sinhala Tamil and English according to the statement d appearing / or affixed to the outer package.

All registrations are valid only for 1 calendar year and importers are requested to renew their licenses before 31<sup>st</sup> of January the next year.

#### **GUIDELINES FOR IMPORTATION OF ANIMAL FEEDS**

Licensed Manufacturers of Animal feed get automatically entitled to import permitted raw materials to the country, for their own feed mixing operations, but are refrained from selling this products in the local market.

Under no circumstances Feed or pet food samples are allowed to be imported to the country prior to registration.

To get the pre clearance to import registered Animal Feed, importer or manufacturer should submit the request letter with the performa invoice and veterinary health certificate for specified products.

#### **IMPORTATION OF FISH MEAL**

- 1. Imports will be allowed only from registered and approved accredited exporters/suppliers in accordance to the respective state regulatory requirements of the exporting countries.**
- 2. Each consignment of Fish meal should be accompanied by an International Veterinary Export Certificate issued by the state authority in accordance to OIE guide lines with the following declarations**
  - Product contain only tissues of Aquatic and marine origin**
  - Product is free from any evidence of dissemination of causative agent of any infectious and fit for animal consumption**
  - Product is free of any non protein nitrogenous compound including melamine or its derivatives.**

#### **IMPORTATION OF SHRIMP FEEDS**

**Should submit the IVHC with fulfilling following requirements;**

- a. The products should have been originated from Highly Pathogenic Avian Influenza (HPAI) free country/zone (According to the declaration by the OIE)**
- b. The products mentioned above should be free from any evidence of dissemination of Causative agents of any infectious disease and be fit for animal consumption.**
- c. The products described above should not have been treated with chemicals or foreign substances injurious to animal health and should be free from Non protein Nitrogenous compounds including Melamine.**
- d. The fish / shrimp meal should have been processed using heat to ensure the destruction of the all pathogenic organisms including HPAI virus.**
- e. Products have been prepared, processed and packed in a sanitary manner under the Supervision of Government Authority.**

#### **IMPORTATION OF PET FOODS.**

**1. Pet foods containing ruminant materials will be allowed to be imported only from BSE free countries**  
**2. Specimen International Veterinary Health Certificate (IVHC) (All consignments should**

**accompany a IVHC issued by the respective state Authority at the time of importation)**  
**Importation of Animal Feed Ingredients from HPAI infected countries**

- Feed raw material will be allowed to be imported only from States free of HPAI and the location should be over 100 Km from infected areas.**
- Request for clearance of imports should be submitted to Director General, AP & H together with following information for risk analysis.**

**HPAI free certificate issued by the relevant State veterinary Authority.**

**Map/ sketch indicating HPAI infected areas , Storage and route of transport to the load port.**

- All consignment should be compulsorily fumigated using Methyl Bromide, (36 g per cubic meter ) prior to loading and the original fumigation certificate should be produced to the inspecting officers at the time of clearance from the
- All materials should be treated as risky material to both public and Animal Health and all the staff/ workers handling the materials should be educated about possible health hazards
- All materials immediately upon clearance from the port should directly transferred to declared stores (storage bins or to the ware houses) with minimum exposure to the environment and be compulsorily stored for 21 days and obtain permission to use for feed formulation or local sale.
- All packing materials should not be reused and either disinfected or incinerated .

#### **IMPORTATION OF MEAT & BONE MEAL (MBM)**

**MBM is a licensed product under the import and export control Act, since BSE regulations were gazette in 1998.Imports are allowed only from BSE free countries Australia, New Zealand and India As a measure to assure the quality of MBM certified copies of following additional documents should be submitted.(Please refer to OIE web site [www.oie.int](http://www.oie.int))**

- Complete details of the Manufacturing/Processing establishment including the profile of the company, manufacturing process and the registration number assigned by the responsible state authority of the respective country.
- Quality assurance Certification obtained from accredited certifying agencies/bodies.
- Certificate of analysis for composition and stability data obtained from an accredited laboratory.

**Consignments will be subjected to quarantine inspection and following documents should be produced to the quarantine officers at the time of inspection.**

- Original invoice and Certification for the country of origin.