




9. The requirement of having earned salary increments and level of performance during immediately preceding five years as at the date of calling applications.

9.1 All increments have been/ have not been earned during the immediately preceding five years to be eligible for promotion. ( Please strike off the irrelevant word )

9.2

Serial No.	Year	Final Evaluation			
		Excellent	Above average	Satisfactory	Poor

(To be completed in accordance with the performance evaluation report of each and every year. Certified copies of aforementioned 05 performance evaluation reports should be attached herewith by numbering them as 9.1 to 9.5 and the reports of which alternative recommendations were mentioned in the final appraisal and the reports on which signature and official stamp of the relevant officer were not placed will not be accepted.)

10. Particulars on No Pay Leave obtained after promotion to Grade I (Please complete only if relevant)

Time period		Duration		
From	To	Years	Months	Days

11. The requirement of not having been subjected to a disciplinary punishment as per the provisions stipulated in Public Service Commission Circular No.01/2020.

11.1 The officer has been/ has not been subjected to a disciplinary punishment within the 05 (five) years immediately preceding the date of calling for applications. (Please strike off the irrelevant word)

11.2 If the officer has been subjected to a disciplinary punishment, the details on such punishment :

.....  
 .....

11.3 Deduction of the service period on disciplinary grounds. (Complete only if relevant)

Disciplinary decision	Duration in which the offence has been committed as	Number of days by which the service period is deducted		
		Years	Months	Days

	per charge sheet			
Total Number of days by which the service period is deducted				

12. List the posts being applied for in order of priority.

- i. ....
- ii. ....
- iii. ....
- iv. ....
- v. ....
- vi. ....
- vii. ....
- viii. ....
- ix. ....

I do hereby certify that all the above information furnished by me from 01 to 12 are true and accurate and the completed application form and the certified copies of all documents which have been numbered and **prepared as a file** are herewith submitted as per the instructions given. Further I state that I have completed a service period of ..... years ..... months and ..... days in Grade I of the Sri Lanka Animal Production and Health Service as at .....

Date:.....

.....  
Signature of the Applicant

**Attestation of the Head of the Institution in charge of personal files**

01. I certified that Mr./Mrs./Miss. ....of the Sri Lanka Animal Production and Health service is serving as ..... (post) at .....(service station) and particulars furnished by him/her are accurate as per his/her personal file.

02. I further certify that the works/conduct/skills and performance of this officer were evaluated and I recommend/ do not recommend Mr./Mrs./Miss ..... to be considered to promote to a post in Grade I of the Sri Lanka Animal Production and Health Service.

03. Accordingly, duly completed application form and the file containing certified copies of all relevant documents are sent herewith.

.....  
(Head of the Department / Provincial Department)

Date:.....

Official Stamp :

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**Recommendation of the Secretary of the Ministry / Provincial Ministry**

.....  
ee /do not agree with the recommendations made by Head of the Department / Provincial  
Department in respect of considering Mr./Mrs./Ms..... of the Sri  
Lanka Animal Production and Health Service, to be considered to promote to a post in Grade I of the  
Sri Lanka Animal Production and Health Service.

Date:.....

.....

(Secretary of the Ministry / Provincial Ministry)

Official Stamp :