

Appeal made against annual transfers in the Sri Lanka Animal Production and Health Service

01. Particulars of the Officer

- 1.1 Name in full
- 1.2 Relevant Grade
Class..... Grade.....
- 1.3 Post.....
- 1.4 Place of work
- 1.5 Ministry/Department/Institution:
.....
- 1.6 Relevant Ministry

02. Decision/Order on which the appeal is based.

2.1 Describe the decision /order briefly

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.....

2.2 Who made the decision/order?

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.....

2.3 The date on which the officer received the order :.....

2.4 Certified copies of letters containing the decision/order are attached as annexes shown below

Annex 1

Annex 2

2.5 Any other relevant matters

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03. Reasons for making an appeal against the decision/order

- 3.1.....
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3.2.....
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3.3.....
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3.4.....
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3.5.....
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3.6 Certified copies of written submission to support the above reasons are attached as annexes shown below.

Annex 1.....
Annex 2.....
Annex 3.....

04. Redress prayed for:

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Date :.....

Signature
Name
Designation.....

Copies

1. Secretary, Public Service Commission –These advance copies are kindly referred to you for necessary action.